

**GROTON PUBLIC LIBRARY
BOARD MEETING**

Wednesday, March 13, 2013

Groton Public Library

7:00 p.m., Director's Office

- I) Call to order
- II) Roll call
- III) Public Comments
- IV) Communications
- V) Approval of minutes of the February meeting
- VI) Review of February performance measures
- VII) Director's Report
 - A) Emily Sheehan began her duties as Library Associate on Tuesday, March 5th.
 - B) The Library is evaluating a new filter that has been installed on the public network on a trial basis. The filter blocks illegal peer-to-peer file sharing.
 - C) The Director is working with the staff and the Board to identify and rank our most important service responses which will provide goals for future library service. A service response is defined as "what the library does for, or offers to, the public in an effort to meet a set of well-defined community needs." Board members will help us reach out to the community for their input.
 - D) Staff has been working with IT and the Purchasing Agent to organize the installation of the DVD self-checkout machine. Delays with the SIP license have been ironed out and the machine should arrive shortly. Staff from LAT will provide training.
 - E) The Library's How-To Festival will take place on Saturday, June 22, from 10 – 2. Planning is underway but ideas for how-to sessions are still welcome.
 - F) The Library is working with Parks and Recreation on their "26 Acts of Kindness" initiative.
- VIII) Review of Board contributions
- IX) New Business
 - A) Strategic Planning
 - B) Technology Plan
- X) Old Business
- XI) Adjournment